



## THANK YOU FOR VOLUNTEERING!

### BELOW ARE THE IMPORTANT GUIDELINES FOR BEING A MODEL DRIVE-THRU VOLUNTEER:

- ✓ Safety first – ensure the car is fully stopped and in park before you open the doors to let out the child (ren).
- ✓ Always wear your security jacket – check the cupboard in the main office.
- ✓ Stand clear of all moving vehicles.
- ✓ Ensure the children are safe and secure before letting them go.
- ✓ Be on time – 7:15 am and show up for your duty – if you don't your partner(s) struggle.
- ✓ If you are unable to report to duty, email at least 48 hrs in advance preferably or call your class rep!
- ✓ Minimise if not eliminate cell phone use while on duty.
- ✓ Greet the children and parents with a loving smile and pleasant good morning.
- ✓ Ensure the car moves fully forward before approaching it to off load.
- ✓ Discourage parents from getting out of the vehicles.
- ✓ Place the heavier bags on top of the stairs.